

Some helpful tips on using Chelsea for Tennis and Pickleball

REVIEW

1. Review My Information
 - a. Review My Schedule – Shows all court reservations you have within the next 7 days. You cannot edit anything from this menu.
 - b. Review My Play History – This will show you your play history, going back 180 days.
2. Review a Friends Schedule – nothing mysterious here.
3. Review a Court Sheet – You can review the court sheets for any day at any location here. This will help you spot available spaces for moving or requesting a court.

BOOKING

1. Add a Booking – This is for a court time within the next 7 days.
 - a. Select your date you want to play
 - b. Select the court(s) you want to play
 - c. Select the earliest time you want to look at for availability
 - d. Put in the Chelsea ID number for all Sport or Golf members, then guests, if applicable. If you only put in your number, you can still book a court.
2. Add, Edit or Delete Players – This allows you to add, remove or replace any player in any position on your court.
 - a. Use this feature to make final adjustments, or to replace guests with other members.
 - b. A person in the primary court time can edit all players in linked courts.
 - c. When replacing a player, the person being added must be eligible to play the court booked, i.e.; only Signature Golf or Sport members can be added to a court at the Rymer or Seaside location.
3. Change Court or Time – This allows you to move your booking from one court to an open time at another court.
4. Delete a Booking – This allows you to completely delete a court time booked. Any player in the group can delete the entire booking.

BUDDY LIST

1. This area is where you can maintain a list of all players you usually are on a reservation with. It makes it much easier to insert their names on bookings and changes.

Chelsea FAQ's

Q: I can't get into Chelsea. What is wrong?

A: First, make sure you are using the Club's website. Once you log in to that site and click Chelsea Reservations you should be logged directly into Chelsea as well. Then select Golf, Tennis or Pickleball.

Many of our members call about Chelsea and it is really the club website, the POA website or GHIN that they are blocked from.

If you are new to Chelsea and do not already have a login from Golf, we are going to try to keep as many of your login ID's as possible from Tennis Bookings. Your default password is Tennis1. You are encouraged to change that first thing. If you have changed it and forgotten it, you can click the **"Email me my password"** link, enter your email address and Chelsea will send you your password. If you wish, you may also call the Tennis Shop or Dave Flinchbaugh to set your new password. We cannot see your old password so a reset is the only option.

Q: Why doesn't this work from my phone or tablet now?

A: There will be a new app for Android or Apple that needs to be downloaded. We will make that available soon. Golf users can continue to use the old app to make tee times.

